

PAC³ Proposal Agreement

Congratulations on your upcoming project! We look forward to working with you through the research process.

The investigator will receive a report with de-identified information only. Please do not attempt to re-identify individual patients or individual PAC³ sites on the basis of the data provided or other information that may be available in the public domain.

1. Reports

- a. A report from the PAC³ Registry and data dictionary will be provided to the investigator. This report may not be used for any other study or purpose without the prior approval of the SRC.
- b. Remember that reports may not be shared in any fashion that links program identities to their specific registry data or risks accidental re-identification of the site.
- c. The PI should share projects prior to conference submissions. The SRC is available to help with conference submissions and manuscript drafts. The SRC will check in with the PI quarterly to see how the project is progressing and how they may be of assistance.

2. Abstract Submissions

When submitting:

- a. Clearly attribute the report as from the Pediatric Acute Care Cardiology Collaborative (PAC³) in the author block
- b. Submit the final abstract to the SRC **at least 2 weeks prior** to the Abstract submission deadline to allow for SRC review.

3. Poster Presentations and Oral Abstract Presentations

When submitting:

- a. Poster and PowerPoint templates are available on [SharePoint](#).
 - i. If the work includes only PAC³ data and is sponsored by the collaborative, use the poster and PowerPoint template with the PAC³ logo, and add your hospital logo as desired.
 - ii. There are poster options with a combined PC⁴/PAC³ logo and PAC³ and Cardiac Networks United logo. These also include a space for hospital affiliation.
 - iii. The PAC³ PowerPoint templates only include the PAC³ logo. You may add the author's hospital affiliation to the cover slide and/or the presentation slides.
 - iv. The combined PC⁴/PAC³ logo, CNU logo, and PAC³ logos are all available on SharePoint at the link above
- b. At the end of the author block, include the phrase "on behalf of the Pediatric Acute Care Cardiology Collaborative (PAC³)"
- c. Please send the poster or oral abstract to the SRC two weeks ahead of the deadline for review.

4. Manuscript Submissions

When submitting:

- a. Provide attribution in the author block that the report is from the PAC³ Registry.
- b. Recognition of participating centers is typically included in an "Acknowledgement" section at the end of the manuscript text and before the references.

- c. Please submit the final manuscript to the SRC for review. The SRC will need at least 3 weeks for this review, so take this into account for manuscript submissions.
- d. PAC³ will work to cover the journal submission fees for PAC³ principle investigators who are fellows, APPs, nurses, or junior faculty. There will be a limit to the funds available each year. Email pac3@childrens.com if you would like to use these funds before submitting to a journal.
- e. Please notify PAC³ (pac3@childrens.com) upon publication of manuscript and send a PDF of the published article.
- f. It is our hope that an investigator (first author or other) will draft a “research explained” article from the published manuscript so that we may share your work with patients and families.

I agree to the above and will assure that they are followed during the project referenced below.

Project name:

Principle Investigator's Name: _____

Principle Investigator's Signature: _____ Date: _____

Would you like the dataset provided as a SAS file or excel file? _____